



**Oversight and Governance**

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## Chief Officer Appointments Panel

Thursday 19 December 2019  
9.00 am  
Council House

**Members:**

Councillor Mrs Aspinall, Chair

Councillors Mrs Beer, Bowyer, Evans OBE, Lowry, Mrs Pengelly and Peter Smith.

Members are invited to attend the above meeting to consider the items of business overleaf.

For further information on attending Council meetings and how to engage in the democratic process please follow this link - <http://www.plymouth.gov.uk/accesstomeetings>

**Tracey Lee**

Chief Executive

## **Chief Officer Appointments Panel**

### **Agenda**

#### **1. Apologies**

To receive apologies for non-attendance submitted by Panel Members.

#### **2. Declarations of Interest**

Members will be asked to make any declarations of interest in respect of items on the agenda.

#### **3. Minutes (Pages 1 - 2)**

The Panel will be asked to confirm the minutes of the meeting held on 29 November 2019.

#### **4. Chair's Urgent Business**

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

#### **5. Exempt Business**

To consider passing a resolution under Section 100(4) of the Local Government Act, 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### **Part II (Private Meeting)**

#### **Agenda**

#### **Members of the Public to Note**

That under the law, the Panel is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

#### **6. Chief Officer Resourcing Update (Pages 3 - 6)**

## Chief Officer Appointments Panel

Friday 29 November 2019

### PRESENT:

Councillor Mrs Aspinall, in the Chair.

Councillors Mrs Beer, Bowyer, Dann (substitute for Councillor Lowry), Evans OBE and Peter Smith.

Apologies for absence: Councillors Mrs Pengelly and Lowry.

Also in attendance: Tracey Lee (Chief Executive), Anthony Payne (Strategic Director for Place), Kim Brown (Service Director for Human Resources and Organisational Development) and Amelia Boulter (Democratic Advisor).

The meeting started at 2.05 pm and finished at 2.26 pm.

*Note: At a future meeting, the Panel will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.*

### 21. **Declarations of Interest**

There were no declarations of interest made by Members in accordance with the code of conduct.

### 22. **Minutes**

The Panel agreed the minutes of the meeting held on the 25 October 2019.

### 23. **Chair's Urgent Business**

There were no items of Chair's urgent business.

### 24. **Exempt Business**

Agreed that under Section 100(4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 1, 2 and 4 Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

### 25. **Chief Officer Resourcing Update**

Tracey Lee (Chief Executive) provided an update on the recruitment process for the Strategic Director for People, the new arrangements for the Director of Children Services from January 2020 and the extension of the current temporary appointment of the Service Director for Integrated Commissioning.

The Panel agreed:

1. The internal recruitment process as outlined in paragraph 3 in the report, to be used for the Strategic Director for People post.
2. To note the arrangements for the Director of Children Services.
3. The extension of the current temporary appointment of the Service Director for Integrated Commissioning until 31 March 2020.

Anthony Payne (Strategic Director for Place) and Kim Brown (Service Director for Human Resources and Organisational Development) were present for this item and referred to the report in the agenda pack. Members were provided with an update on the current recruitment process for the Service Director for Street Services.

The Panel agreed:

4. To note the progress on the recruitment of the Service Director for Street Services.

(The Chair changed the order of the agenda to facilitate officers).

The following relates to exempt or confidential matters (Para(s) 1, 2, 4 of Part 1, Schedule 12A of the Local Govt Act 1972). A breach of confidentiality could prejudice the Council/person/body concerned & might amount to a breach of the councillors /employees codes of conduct.

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